

Luttons Parish Council

Minutes of Ordinary meeting of Luttons Parish Council held by Audio Visual meeting
Monday 18 May 2020 at 7: 00 pm

Present:	Apologies:
John Wane, Chair (JW)	
Val Bottomley, Vice Chair (VB)	
Martin Pearce (MP)	
Stevey Knibbs (SK)	Members of Public Present:
Janice Robinson (Clerk) (JR)	Mr D Spivack

1	To receive apologies and approve reasons for absence: None (Note that Richard Ogden did send apologies due to work commitments but these were unfortunately not received by clerk until after the meeting)	
2	To receive any declaration of interests not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests : None	
3	To confirm the minutes of the last ordinary meeting held on 16 March 20 as a true and correct record: MP stated that Mrs K Boorman was also present at the meeting and minutes should be amended to reflect this. Minutes agreed, with this amendment. Proposed MP; seconded VB. RESOLVED	
4	To receive information on the following ongoing issues and decide further action where necessary:NONE	
5	To consider and decide upon the following planning applications: 1. 20/00321/HOUSE DESCRIPTION: Erection of replacement conservatory & installation of external flue to serve log burner Proposed VB: No comments or observations; Seconded RH RESOLVED 2. 20/00322/LBC DESCRIPTION: External and internal alterations to include erection of replacement conservatory & installation of external flue to serve new log burner, replacement timber double glazed Yorkshire sliding sash windows to west landing window, replacement timber double glazed windows, cladding & entrance door to east elevation, formation of new double glazed timber sash window to west dining room wall, replacement of existing staircase with oak staircase with traditional balustrade & blocking up existing double door opening between dining room & conservatory APPLICANTS for both above applications : Mr & Mrs Randerson LOCATION for both above applications: Holly House Main Street West Lutton YO17 8TA Proposed VB: No comments or observations; Seconded RH RESOLVED 3. 20/00381/HOUSE DESCRIPTION: Erection of two storey part side-part rear extension and installation of dormer window to rear elevation to allow loft conversion (revised scheme to refusal 19/00091/HOUSE dated 20.03.2019 dismissed on	

	<p>appeal 08.01.2020) APPLICANT: Mrs Rachel Sellers LOCATION: The Shires 3 Back Lane West Lutton Malton YO17 8TF Proposed by VB that Parish Council comments: The external form of the proposed building is more appropriate for this property and site but the horizontal windows to the new first floor bedroom and bathrooms are out of character with the existing building. On the proposed second floor the two proposed bedrooms do not appear to have adequate headroom and (as shown on both the plans and elevations) neither of these bedrooms have windows, with the central dormer serving only the w.c; Seconded RH RESOLVED</p> <p>4. To note the Parish Council's response to 20/00259/HOUSE DESCRIPTION: Erection of timber workshop & carport following removal of existing workshop APPLICANT: Mr & Mrs Dowgill LOCATION: Bramblewick Park Lane East Lutton YO17 8TG Clerk reported that this application was awaiting a site visit from Ryedale DC following the Parish Council observations about the closeness of flammable wall material proposed to the neighbouring property.</p>	
6	<p>Financial Matters:</p> <p>1.To note the following payments: honorarium for website administration to Weaverthorpe Parish Council £130; YLCA annual subscription £143; Payroll Administrator £78; WEL Medical for defibrillator pads £165.30. So NOTED</p> <p>2.To approve the following payment: Zurich Insurance £257.60 Proposed VB; Seconded RH: APPROVED</p> <p>3.To receive bank reconciliation & budget position to 31 March 20. NOTED</p> <p>4.To delegate to the clerk the approval of expenditure within the agreed 20/21 budget until such times as meetings can resume in person. Proposed VB; Seconded RH: RESOLVED</p>	
7	<p>To receive report from the Environmental Sub- Group to include tree surgery and planting. MB had circulated the following information, prior to the meeting stating:</p> <p>"within the scope of the environmental sub-committee remit I have in mind such things as:</p> <ol style="list-style-type: none"> 1. Rubbish i.e. fly tipping 2. Water Voles i.e. either in or out of the Gypsy Race 3. Trees i.e. either management or planting. <p>1. <u>Rubbish i.e. fly tipping</u></p> <p>It is my intention to carry out a 'walk-about' – in the company of David Spivak – to determine the extent of, and possible effect upon, our local area. This 'walk-about' may have to be undertaken over several days in order to cover the extremities of the Parish. Hopefully this can be carried out within the next three months and a report compiled in time for the next PC Meeting.</p> <p>2. <u>Water Voles i.e. either in or out of the Gypsy Race</u></p>	

David Spivak has kindly provided a link to a booklet on Water Vole conservation – viz:

<https://ptes.org/wp-content/uploads/2019/07/Helping-water-voles-on-your-land.pdf>.

David is also trying to get hold of some hard copies of this booklet. Many thanks to David for his assistance.

The good news is that Water Voles have been spotted in the Gypsy Race between Back Lane and Church Yard and also as you leave West Lutton heading toward East Lutton. Again, thanks to David for that update.

3. Trees i.e. either management or planting.

Tree Management: You will all remember that we had a tree survey undertaken in respect of the trees in Helperthorpe. One of the recommendations of that report was that a number of trees required some 'management'. Richard Ogden had arranged with an arborist to carry out the works but it was subsequently found that that particular contractor did not have the required credentials to undertake the works. RO offered to try to find an alternative contractor.

Tree Planting: I believe there has been some suggestion of planting some additional trees within West Lutton. Currently I am unaware of the exact location of the proposed planting."

David Spivack told the meeting that it was important when grass cutting around Back Lane and the church to leave vegetation for the water voles, Water voles are the most endangered mammals in England and are well worth looking after.

VB stated she had received several comments from residents regarding increased rubbish in the Parish (e.g. cans and burger containers) both in the beck and on the verges. The PC had previously organised litter picks, collecting 28 sacks of rubbish and should consider doing so as soon as restrictions were lifted. MP felt it could be done keeping to social distancing rules. JW stated that at the Parish Liaison meeting he had attended, Ryedale DC had offered equipment e.g. bags and signs to assist. JR was asked to approach Ryedale DC to enquire. JR to contact Bridget Scaife's replacement Jack Garbutt

JR

JW had sent MB and DS pictures of flooding in the parish and could also send some photographs of the trees in Helperthorpe to MB.

MB to ask RO if he had been able to make contact with any tree surgeons.

Richard Ogden was thanked for putting stencils on the pavements in West Lutton to encourage and remind dog owners to pick up after their dogs. MB hadn't received any complaints regarding dog fouling in Helperthorpe.

VB raised the condition of the planter at Helperthorpe which Mr and Mrs Daniel usually filled with plants from Reighton nursery. Was the planter in need of repair or renewal? MB to check.

MB

	<p>MP and DS were going to undertake a walking inspection of the parish. MP enquired whether there was any information regarding land for which the parish council was responsible and TPOs. JW stated that he thought that a previous parish clerk had compiled some information. JR to check parish files. SK believed there were some trees with TPOs in the vicinity of Manor Farm. JR to check with Ryedale DC.</p> <p>A discussssion took place regarding a tentative enquiry regarding placing a swing on the green in Helperthorpe. AGREED that person who was interested in doing this should discuss with Ryedale DC. RH believed any equipment would have to be checked that it met ROSPAR requirements and be subject to a risk assessment. The PC would not be able to advise or assist at this point.</p> <p>MB had also raised the issue of a static caravan prior to the meeting. This was believed to require planning permission and the owner of any potential site would need to discuss with Ryedale DC planning department..</p>	JR
8	To consider the following new correspondence received an decide action where necessary:None	
9	To notify the clerk of matters for inclusion on the agenda of the next meeting: litter pick; tree surgery; planters	
10	Employment matters: None.	
11	<p>To confirm the date and venue of the next scheduled ordinary meeting of the Parish Council as 13 July 2020.</p> <p>An extraordinary meeting was agreed for 2 June 2020 to allow discussion of a further planning application and to consider the financial information for the fiscal year ending 31 March 2020 the latter being slightly delayed due to the coronavirus outbreak. These dates were AGREED.</p> <p>Both these meetings to be held as virtual meetings using Audio Visual methods</p>	

Meeting ended 7.35 p.m.