

Luttons Parish Council

**Minutes of Ordinary meeting of Luttons Parish Council held at School Hall,
Back Lane, West Lutton on**

Monday 20 January 2020 at 7: 00 pm

Present:	Apologies:
John Wane, Chair (JW)	Councillor Tracie Middleton
Val Bottomley, Vice Chair (VB)	Rob Harling
Martin Pearce (MP)	
Richard Ogden (RO)	
Janice Robinson (Clerk) (JR)	
Stevey Knibbs (SK)	

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1	To receive apologies and approve reasons for absence: Cllr Tracie Middleton (attending a meeting elsewhere) and Rob Harling (work commitment). No contact had been received from Jenna Lahiff although she had been sent four emails about the meeting and asked to advise if she was not able to attend. A letter had also been sent to her following the last meeting. It was noted with disappointment that due to Jenna Lahiff's failure to obtain approval for her non attendance for a period exceeding 6 months she had vacated her councillor seat. JR to contact her to advise and to notify Ryedale District Council (RDC)	JR
2	To receive any declaration of interests not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests : None	
3	To confirm the minutes of the last ordinary meeting held on 18 November 2019 as a true and correct record: Agreed unanimously	
4	To receive information on the following ongoing issues and decide further action where necessary: New Councillors. Stevey Knibbs had expressed an interest in becoming a councillor and completed his eligibility form. SK was present at the meeting. Proposed by JW; seconded by VB that Stevey Knibbs be co-opted on to the Parish Council. This was agreed unanimously. There still remained 3 vacant seats on the Council, following JL 's vacation of her seat . Access to Helperthorpe Church Nothing further had been heard regarding the covenant relating to the pedestrian access to Helperthorpe Church. JR to chase for a	JR

	<p>response if nothing further heard prior to the next meeting of the parish council.</p> <p>Play Park</p> <p>Issue to be carried forward to the next meeting. More resources were required to progress</p>	JR
5	<p>To receive Verbal Reports</p> <ul style="list-style-type: none"> • Environmental Sub- Group <p>Litter bins had been bought and installed. VB asked whether all were happy to purchase benches made from recycled plastic. Proposed by MB, seconded by RO that up to two such benches be purchased to replace the two most dilapidated existing benches as part of life-cycle maintenance. Unanimously Agreed. An additional bench (i.e. a third bench) to be placed along the path opposite the Chairman's house on the Main Road to commemorate VE Day. A plaque would be required. VB to investigate. RDC to be asked if it had any objections.</p> <p>Tree surgery and planting;. Nothing further had been heard from the firm 'Special Branch' who had been sent the tree surgeons report regarding the trees in Helperthorpe. RO to chase up</p> <p>Gypsy Race Clearance: AE Smith had been instructed to do some work in East Lutton and had a copy of the advice given to the Parish Council regarding the best way to carry this out. A E Smith had undertaken to complete the work by the end of the week commencing 10 February to keep disturbance to any wild life to a minimum. VB to contact AE Smith again to stress the need to take care.</p> <p>A lengthy discussion took place regarding work required in the parish to try to prevent roads and foot paths flooding. Stuart Bell had suggested clearing some grips in the Parish to allow water to drain away. It was agreed to contact RDC to see if they could exert some pressure on North Yorkshire County Council Highways team to advise who was responsible for the remedial work required and to ascertain if the Parish Council could do any of it. Highways would be requested to carry out a walk round the parish with VB and RO.</p> <p>RH had raised the issue of dog fouling which appeared to be on the increase. Concern was expressed at dogs being left to roam. Unanimously agreed to put up some more signs re clearing up after a dog and when weather was better to put stencils on the pavement.</p> <p>Defibrillator Training: As RH was not present this issue to be carried forward to the next meeting.</p>	<p>VB</p> <p>RO</p> <p>VB</p> <p>VB/ JR</p> <p>ALL</p> <p>JR</p>
6	<p>To consider and decide upon the following planning application: NONE</p>	
7	<p>Financial Matters:</p> <p>7.1 To approve the following accounts for payment: Community First annual membership £42; clerk's expenses £26.93; Ryedale DC for Litter bins £282.80 APPROVED</p> <p>7.2 To note payment of clerk's quarterly salary and allowance £553.32. NOTED</p> <p>7.3 To receive bank reconciliation & budget position to 21 December</p>	

	2019.	
8	<p>To consider the following new correspondence received and decide action where necessary: Ryedale Citizens Advice request for funding: No interest was expressed in making a contribution to funding this service.</p> <p>Letter from Kirby Grindalythe Parish Council re Vehicle Activated Signs: JW stated he was reluctant to commit to sharing the cost and believed it unlikely that most other parish councils along the valley would agree to do so making the cost (estimated to be in the region of £3,000) too high for any parish councils who were interested in participating. Doubt was also expressed whether Highways would be able to keep to a timetable of moving the signs. None being in favour of participating, clerk to write to Kirby Grindalythe to advise.</p> <p>VE Celebrations 8-10 May 2020: PC had already agreed to install a bench and JW offered an oak tree if a suitable spot could be found to plant it. (JW's father, who had carried out some training in the area during WW2, had originally planted the oak tree.) VB/RO/JW to investigate a suitable spot.</p> <p>JW advised the meeting that he had attended NYCC's Thirsk & Malton Constituency Meeting but had not found it very helpful. Disappointment was expressed at the late change of venue and the late notice of the meeting making it difficult to table questions. Some items for discussion were cut short due to the over running of other items on the agenda which was unsatisfactory.</p> <p>JW briefed the Parish Council that Healthwatch was running a series of meetings in the Wolds Valley looking at issues faced by rural communities. Healthwatch is using the area as a study so it was important to encourage people to attend and to raise concerns one of which was the question of rural transport . A letter from Ryedale Community Transport seeking to establish the need for demand responsive transport in the Ryedale District had been received and it was agreed that it could be an important aid in helping people journey to hospital and medical appointments.</p>	JR
9	Matters for inclusion on the agenda of the next meeting: Purchase of benches; Tree Surgery; Clearance of water courses, ditches and drains; Defibrillator; Code of Conduct and Disciplinary and Grievance Policy; software for Parish Council's laptop computer.	
10	Employment matters: To consider a Disciplinary and Grievance policy. Clerk to circulate National Association of Local Council's Model Code of Conduct and Disciplinary and Grievance Policy prior to next meeting for potential adoption by Parish Council.	JR
11	To confirm the date and venue of the next scheduled meeting: 16 March 2020 at 7pm Luttons School Hall	