

Luttons Parish Council

Minutes of Ordinary Meeting of Luttons Parish Council

Held at The School Hall, West Lutton on

Thursday 7th March 2024

Clerk - Anne-Marie Benson (AMB)

Present	Apologies;
Martin Pearce. (Vice Chair.)	John Wane (chair)
John Randerson (JR)	Richard Ogden
Pam Randerson (PR)	
Mark Hughes (MH)	
Brenda Scott (BS)	
Stuart Bell (SB)	
Jess Haslam (JH)	

Members Of Public Present:

None

1.	To receive apologies and approve reasons for absence. Cllr Richard Ogden (family commitment) and Cllr John Wane (Illness). ACCEPTED
2.	To receive any declaration of interests not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests. None Declared
3.	To confirm the minutes of the ordinary meeting held on 17 th January 2024 as a true and correct record Proposed Pam Randerson; Seconded Brenda Scoot. RESOLVED
4.	Planning Applications: NONE to consider
5.	Financial Matters: Clerks Salary (January-March Quarter) £1608.00 (including WFH allowance and overlap) Clerks expenses (Jan-Feb) £110.57 Money for Tables (Grant money allocation) £518.07 Parish Online (web-map annual) £48.00 Luttons Primary School (Room Hire 23-24) £140.00 Monies Received: NYC grass cutting £282.29 Bank reconciliation and budget position 21 st January 2024 APPROVED To consider updating Financial Regulations (v. Feb 2023) TO BE CONSIDERED AT NEXT MEETING. Newspaper Box invoice received from JH £30 cheque agreed to pay – cheque to be signed at next meeting.
6.	Action/s to be Taken in respect of John Wane's email. Discussion surrounding John Wane's email. John is to stand down as Chair at AGM.

	John's email was unclear whether he also wanted to resign as a councillor. MP to talk to John about this. DEFERRED TO NEXT MEETING.
7.	Budget proposals for 2024/25. Proposed budget for 2024-25 AGREED
8.	<p>To receive a report from the Environmental Sub Committee</p> <ul style="list-style-type: none"> • Planter is made and waiting for decent weather to replace. Karen has got plants ready. • Gypsy Race (GR) issues – everyone has had letters about their Riparian rights. Councillors agreed to review the situation in 6 months' time. • Grass cutting – SB provided previous map plans of grass cutting by contractor (red lines) and residents (green lines) this may need updating – Councillors to let AMB know where any changes need to be made. • Bio-diversity training – New duty for Parish Councils to consider bio-diversity – Council agreed to do this under Environmental sub-committee. Council agreed to look at 1-2 areas for wildflowers to grow. Councillors to think of possible locations, MP to look at signs informing of the local wildflower growing. Useful website for councillors on bio-diversity called Plant life (www.plantlife.org.uk) • Parish assets – SB leading on this. List of assets need updating, Councillors to let SB know where assets are in the community, if they now. Asset maintenance schedule to be done once updated asset list. AMB to see if digital mapping can help with mapping assets. • Lengthsman – MP and SB to review advert for Lengthsman (or Lengthsperson?) – successful applicant will need certificate for chainsaw, and herbicides as well as PL insurance of no less than £5m. Advert for Lengthsman to be publicly displayed – noticeboards, website, Facebook. AGREED • Risk assessments – SB done some – one for volunteers and one for others.
9.	To resolve Community Grant money allocation. Tables have been bought and passed to LIFE. Thanks received From LIFE group for the tables etc. RESOLVED
10.	To consider changes to Law and Governance New requirements for bio-diversity and Martyns law. Bio-diversity – to be an agenda item under environmental sub-committee. Martyn's Law – see item 16.
11.	<p>To receive and consider a draft Village Plan.</p> <p>Martin shared the draft Village emergency plan. Councillors decided it might be an idea to ask for a few parishioner volunteers to join with councillors to look at emergency plan and see what needs to be done. MP to ask YLCA if we need to do it, and if so how detailed it needs to be.</p> <p>If we do, then request for volunteers to be put on noticeboards, website and Facebook page.</p>
12.	To consider any updates on Helperthorpe Village Green. Since posting the notices regarding the use of the Village Green in Helperthorpe, there has been a positive response. There was one minor incident reported and this was amicably dealt

	with. RESOLVED
13.	To consider any updates on sale of the Three Tuns Pub No updates. Still for sale on website. Comes out of moratorium in August. RESOLVED
14.	To consider any updates on Speed Monitoring Progress MP updated councillors. He has been informed that it has been agreed that a Speed monitoring exercise has been recommended, but that the exercise to be undertaken at either East Lutton or Helperthorpe. It is not yet known when this might take place. RESOLVED
15.	To receive an update on the move to Internet Banking AMB to change Bank account into her name and address (from Anna Wallace's) then look into moving to internet banking. MP to mention bank to John W when he speaks to him. AGREED
16.	To receive an update on Martyns' Law Purpose of law to protect public venues from terrorism – proportionate and tiered model. Generic questionnaire about those parishes that own buildings, and only buildings that can take over 100 people. Does not really apply to LPC. Martin to ask YLCA – what duty to we have as public body holding public meetings. AGREED
17.	To notify the clerk of matters for inclusion on the agenda of the next meeting. Please email AMB any items for inclusion. Financial Regulations Update Update on John's email LPC policies – AMB to report on what is mandatory and what is not.
18.	To confirm the date and venue of the next meeting as Wednesday 5th June at 7pm and AGM straight afterwards - time tbc. The following meeting shall take place on 18 th July at 7pm. September meeting date to be agreed at next meeting.