

Luttons Parish Council

59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Tel: **07832 688032**

e-mail: clerk@luttonsparishcouncil.gov.uk

Website: <https://luttonsparishcouncil.gov.uk>

An Ordinary Meeting of Luttons Parish Council was held on **Thursday 18th December 2025** in the Village Hall, Kirby Grindalythe.

Present: Cllrs Pearce (Chair), Bell, Dowgill, Ogden and Scott
The Clerk
1 member of the public

The Minutes from this Meeting appear below.

Minutes

2025.15 Chair's Welcome

Cllr Pearce welcomed everyone to the Meeting.

2025.16 Apologies

To receive and agree or note apologies for absence from the Meeting.

Apologies had been received from Cllrs Hughes and Wane, which were agreed.

2025.17 Declarations of Interest

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.18 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

2025.19 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Monday 11th August*

The Minutes of the Meeting held on Monday 11th August were agreed to be a true and accurate record of that Meeting and were signed by Cllr Pearce

(b) *To consider any matters arising from the Minutes of the above Meeting*

The Clerk read out the Action Points from the Minutes of the August Meeting, all of which had either been completed or were on the Agenda for this Meeting

2025.20 Planning Application

To consider the below Planning Applications

ZE25/00835/FUL

1 Mill Cottages, Main Street, East Lutton, North Yorkshire YO17 8TG

Change of use from agricultural land (107.60m²) to domestic

RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position

Initials:

Luttons Parish Council

ZE25/01191/HOUSE

2 Mill Cottages, Main Street, East Lutton, North Yorkshire YO17 8TG

Erection of two storey side extension following demolition of existing conservatory and erection of porch to front

RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position

2025.21 **Correspondence Received**

*To note any correspondence received since the Meeting in August. **Please note that no decisions can be made during this item.***

- A local resident had contacted the Parish Council regarding the Egdon Planning Application at Foxholes. The Chair of Foxholes with Butterwick Parish Council had also sent e-mails to the Clerk on the same subject

The Parish Council was not a Consultee on this Planning Application and has not been contacted by a significant number of residents voicing concerns in relation to the proposal
RESOLVED: The Parish Council resolved to take no action at this time, but will closely monitor the situation and is open to reviewing its position should the situation change

- The Clerk had also received correspondence from the Community Governance Review Team at NYC regarding the addition of a small number of additional properties to the parish
RESOLVED: Two properties on Sheepwalk Lane in West Lutton and four properties on Thirkleby Row will become part of Luttons Civil Parish from May 2027

2025.22 **Councillors' Reports**

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***
There were no urgent issues to be raised.

2025.23 **Clerk's Report**

To receive any updates from the Clerk.

The Clerk stated his intention to make the Agenda for future Meetings more transparent by phasing out ambiguous items such as "Matters Arising", "Any Other Business", and "Councillors' Reports".

2025.24 **Finance**

(a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Dowgill and Scott

(b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Dowgill and Scott

HSBC	Bank Charges (Jul)	£8.00
TP Jones	Payroll Services 2024-25	£85.92
ICO	ICO Registration Fee 2025-26	£47.00
HMRC	Previous Clerk's PAYE	£12.80
Clerk	Clerk's Salary (Jul Aug Sep)	(Redacted)
TP Jones	Payroll Services (Apr May Jun)	£21.48
HMRC	Clerk's PAYE (Jul Aug Sep)	£291.16
Clerk	Clerk's Salary (Oct)	(Redacted)
Clerk	Clerk's Salary (Nov)	(Redacted)
Parish Online	Website Services 2025-26	£192.00

Initials:

Luttons Parish Council

(c) *To discuss the Precept Demand for the 2026-27 Council year*

RESOLVED: Cllr Pearce proposed an increase in the Precept Demand from £7,523.92 in 2025-26 to £8,250 in 2026-27. Seconded by Cllr Scott. All in favour.

ACTION: Clerk to submit the Precept Demand to NYC before the December 31st deadline

ACTION: Clerk to prepare a Briefing Note to give members of the community further information about the funding of the Parish Council

2025.25 Gypsy Race (Helperthorpe) Questionnaire

To consider the responses received to the Gypsy Race (Helperthorpe) Questionnaire and to agree any required actions.

The Clerk had received nine completed questionnaires and had anonymised them before circulating to Members. There was also one verbal response given to a Member.

It was stated on the questionnaire that “we will have to assume that any households which do not respond are happy with the current arrangements”.

RESOLVED: Given the low percentage of responses, and the majority view within them, the Parish Council resolved that no change is required to the present arrangements.

2025.26 Dates of future Meetings

(a) *To agree the dates of the Ordinary Meetings for the remainder of the 2025/26 year and the venue for those Meetings*

RESOLVED: The Parish Council resolved to return to a structured schedule of Meetings and will convene on the first Wednesday of alternate months, with the exception of May which will be on the third Wednesday. The next Meeting will be held at **7:00pm on Wednesday 4th March 2026**. If the new Hall is available, Meetings will be held at Luttons Primary Academy, and if not at Kirkby Grindalythe Village Hall

ACTION: Clerk to produce a Schedule of Meetings for the website and noticeboards

(b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

2025.27 Environment Committee

(a) *To receive a report from the Environment Committee*

(Please also see the full Environmental Report available on the [Parish Council website](#))
Highlights (and not covered elsewhere in the Minutes)

Item 1 – Rubbish i.e. Fly-Tipping

The Parish Council would like to express its thanks to Evie Cade for her continued efforts with litter picking, as well as its congratulations on her Duke of Edinburgh Gold Award

Item 2 – Water Voles

Water Voles have been sighted in East Lutton

Item 8 – Gypsy Race (GR)

A local landowner is due to clear the vegetation between Wintringham Road and Chapel Cottage, as well as flailing a stretch along the side of Wolds Road

(b) *To discuss the various areas of standing water in the Parish and the need to clear and maintain roadside grips*

- NYC Highways have agreed to clear the historic grips along Sheepwalk Lane in West Lutton and to check the adjacent drain for silting
- They will also clear the grips on Malton Lane between the junction to Settrington and where Malton Lane meets Main Street, West Lutton
- The grips along Valley Road between West Lutton and Helperthorpe will also be cleared
- A local landowner has indicated that they will create additional measures to allow rainwater on Park Lane to clear away

ACTION: Cllr Bell to ask NYC Highways to clear grips on Park Lane

Initials:

Luttons Parish Council

2025.28 Salt Bin in Helperthorpe

To discuss a request to provide an additional salt bin in Helperthorpe.

This item was deferred until the Meeting in March.

2025.29 West Lutton Noticeboard

To agree the necessary repairs to the noticeboard in West Lutton.

ACTION: Cllr Scott to ask a local resident if they would be willing to make the repairs and to then report back to Members.

2025.30 East Lutton Defibrillator

To agree the required steps to arrange a new Guardian for the East Lutton defibrillator.

RESOLVED: Members to ask East Lutton residents, with an advert perhaps being placed in the Wolds Valley Warbler if nobody comes forward.

2025.31 Vehicle Speeds

To discuss speeding through the three villages, and to agree a plan of action to investigate the available options for reducing vehicle speeds.

ACTION: Clerk to circulate details of AutoSpeedWatch to Members for consideration and to add this item to the Agenda for a future Meeting

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 4th March 2026

Cllr Martin Pearce, Chair of Luttons Parish Council