

Luttons Parish Council

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Wednesday 6th August 2025

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Luttons Parish Council to be held on **Monday 11th August 2025 at 7:00pm** in the Village Hall, Kirby Grindalythe.

PLEASE NOTE: This Meeting replaces the Ordinary Meeting on Thursday 17th July which could not proceed due to a quorum not being achieved.

The Agenda for this Meeting appears below.

Members of the public are very welcome to attend the Meeting and may address the Parish Council during the Public Participation session.



Andrew Buxton,
Clerk to Luttons Parish Council.

Agenda

2025.01 Chair's Welcome

To welcome everyone to the Meeting, especially the new Clerk, Andrew Buxton.

2025.02 Apologies

To receive and agree or note apologies for absence from the Meeting.

2025.03 Declarations of Interest

- (a) To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item
- (b) To note any Grants of Dispensation

2025.04 Public Participation

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.**

2025.05 Minutes

- (a) To adopt the Minutes of the Annual Parish Council Meeting and of the Ordinary Meeting held on Thursday 29th May
- (b) To consider any matters arising from the Minutes of the above Meetings

2025.06 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

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2025.07 Finance

- (a) To review and approve the Accounts, Bank Reconciliation and Schedule of Payments
- (b) To approve any receipts for expenditure and to agree any upcoming payments
- (c) To approve the Clerk's salary and Working From Home payments

2025.08 Environment Committee

To receive a report from the Environment Committee.

2025.09 Planning Application

To discuss the below Planning Application, and the Notification of Decision;

ZE24/01627/MFUL

Extension to rear (North) of the existing industrial manufacturing unit and associated works Westfield Works, Main Road, Helperthorpe, Malton, North Yorkshire YO17 8TQ

2025.10 Co-option

To receive any applications for co-option to the Parish Council and to co-opt new members as agreed.

2025.11 Grass Cutting

To receive an update on the grass cutting in the Parish for this year.

2025.12 Councillors' Reports

To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.**

2025.13 Clerk's Report

To receive any updates from the Clerk.

2025.14 Date of next Meeting

- (a) To agree when the next Ordinary Meeting will be held
- (b) To discuss the preferred day of the month for future Meetings and to consider the creation of a Schedule of Meetings for the remainder of the 2025-26 Council year
- (c) To note any items for inclusion on the Agenda for the next Meeting