

# Luttons Parish Council

59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Tel: **07832 688032**

e-mail: [clerk@luttonsparishcouncil.gov.uk](mailto:clerk@luttonsparishcouncil.gov.uk)

Website: <https://luttonsparishcouncil.gov.uk>

An Ordinary Meeting of Luttons Parish Council was held on **Wednesday 4<sup>th</sup> March 2026** in the Village Hall, Kirby Grindalythe.

Present: Cllrs Pearce (Chair), Bell, Dowgill and Ogden  
The Clerk  
1 member of the public

The Minutes from this Meeting appear below.

## Minutes

The Meeting opened at 7:00pm.

### 2025.32 **Chair's Welcome**

Cllr Pearce welcomed everyone to the Meeting.

### 2025.33 **Apologies**

*To receive and approve or note apologies for absence from the Meeting.*

Apologies had been received from Cllr Wane due to illness and from Cllr Hughes due to work commitments.

RESOLVED: The above apologies were agreed and approved by the Parish Council.

### 2025.34 **Declarations of Interest**

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

### 2025.35 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

### 2025.36 **Minutes**

(a) *To adopt the Minutes of the Ordinary Meeting held on Thursday 18<sup>th</sup> December 2025*

The Minutes of the Meeting held on Thursday 18<sup>th</sup> December 2025 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Pearce

(b) *To review each of the Action Points from the Minutes of the above Meeting*

- The Clerk had submitted the Precept Demand to NYC, with receipt being confirmed

- **ACTION:** Clerk to prepare a worked example with an explanation of Parish Council funding when the 2026-27 Council Tax bills are received

- The Clerk had produced a Schedule of Meetings for the 2026-27 Council year. Meetings will take place on the first Wednesday of alternate months, with the exception of May

**ACTION:** Schedule of Meetings for 2026-27 to be added to noticeboards and website

Initials:

# Luttons Parish Council

- An item had been added to the Agenda for this Meeting regarding vehicle speeds
- The grips on Park Lane had been cleared by NYC just prior to the Meeting
- A local resident has very kindly made repairs to the noticeboard in West Lutton
- The Clerk had circulated details of AutoSpeedWatch to Members for consideration

## 2025.37 Finance

- (a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*  
The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Dowgill and Ogden
- (b) *To review and approve the Schedule of Payments*  
The Schedule of Payments was reviewed and approved by Cllrs Dowgill and Ogden

KG Village Hall	Village Hall Hire (Dec)	£20.00
Clerk	Clerk's Salary (Dec)	(Redacted)
NYC	New Salt Bin / 2 x Salt Bin Refills	£125.00
HMRC	Clerk's PAYE (Oct Nov Dec)	(Redacted)
Clerk	Clerk's Salary (Jan)	(Redacted)
NYC	VAT on New Salt Bin / 2 x Salt Bin Refills	£25.00
Clerk	Clerk's Salary (Feb)	(Redacted)

The subscription to the Mapping Service from Parish Online will not be renewed

**ACTION:** Clerk to advise Parish Online and obtain confirmation of invoice cancellation

## 2025.38 Environment Committee

- (a) *To receive a report from the Environment Committee*  
(Please also see the full Environmental Report available on the [Parish Council website](#))  
Highlights (and not covered elsewhere in the Minutes)
- Item 5 – Dog Fouling  
After the Environmental Report had been published, a resident had provided information on the law regarding dog fouling on Public Access Land as well as within private gardens  
**ACTION:** Clerk to add this information to the Parish Council website  
**ACTION:** Cllr Pearce to send the information for inclusion in The Wolds Warbler
- Item 6 – Parish Litter Picks  
Cllr Bell noted that litter was present along a stretch of the Driffield road heading south from Wintringham / Newlands Lane junction to the country boundary towards Cowlam  
**ACTION:** Cllr Pearce to check this area and clear the litter
- Item 7 – Grass Cutting  
There will be a discussion regarding the grass cutting arrangements for the year at the Ordinary Meeting in May. Grass cutting will continue to be arranged by the Parish Council, with a financial contribution from NYC
- Item 10 – Footpaths  
Cllr Dowgill noted the poor condition of local footpaths, with some now being unwalkable  
**ACTION:** Cllr Bell to ask NYC Highways to inspect and repair the worst-affected areas
- Item 15 – Noticeboards  
Cllr Pearce repeated our thanks to Alan Wilkinson for his excellent work in repairing the noticeboard on Hillside Way in West Lutton.
- (b) *To receive updates on the works around the various areas of standing water in the Parish*
- The grips on Park Lane had been cleared by NYC just prior to the Meeting  
**ACTION:** Cllr Bell to express our thanks to NYC Highways for this and other recent works completed in the Parish
  - The works proposed by a local landowner are due to be carried out which should also see improved drainage during future winters

Initials:

# **Luttons Parish Council**

## **2025.39 Parish Councillor Vacancy**

*To receive any updates on the vacancy following the resignation of Cllr Scott.*

- Cllr Pearce proposed an expression of thanks for the exceptional contribution that Cllr Scott had made to the Parish over many years. The thanks were echoed by all of those present.
- The Clerk advised that notification was awaited from NYC Electoral Services to confirm whether a by-election had been called or whether the Parish Council could proceed with the co-option process.

## **2025.40 Donation of Trees**

*To discuss the kind offer from a local resident of some surplus deciduous trees.*

RESOLVED: The Parish Council resolved to accept the kind offer and would like to express our thanks to the resident for the generosity.

**ACTION:** Cllr Bell to arrange for the trees to be planted before the planting season ends.

## **2025.41 Village Defibrillator**

*To consider how best to find a volunteer to check the defibrillator in East Lutton.*

**ACTION:** Cllr Pearce to speak with a resident who had expressed an interest in taking on this role. A second person is prepared to volunteer if the resident doesn't wish to proceed.

## **2025.42 Vehicle Speeds**

*To receive any updates on the available options for reducing vehicle speeds in the Parish.*

This item was deferred until the Annual Parish Meeting in May when it is hoped to receive further representations from members of the Parish in relation to traffic speeds.

NOTE: The new Hall at Luttons Primary Academy will hopefully soon be available for hire so that the Annual Parish Meeting in May can be held at a more convenient location.

## **2025.43 Dates of future Meetings**

- (a) *To agree that the Annual Parish Meeting, the Annual Parish Council Meeting and the next Ordinary Meeting will all be held on Wednesday 20<sup>th</sup> May 2026, with the Annual Parish Meeting commencing at 6:30pm, the Annual Parish Council Meeting commencing at 7:00pm and the Ordinary Meeting commencing at 7:30pm*

RESOLVED: The Annual Parish Meeting, the Annual Parish Council Meeting and the next Ordinary Meeting will all be held on **Wednesday 20<sup>th</sup> May 2026**

- (b) *To note any items for inclusion on the Agenda for each of the above Meetings*

**ACTION:** Clerk to receive items for inclusion and add them to the relevant Agenda  
- Community Speed Watch

The Meeting closed at 8:40pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

\_\_\_\_\_  
Cllr Martin Pearce, Chair of Luttons Parish Council

Date: Wednesday 20<sup>th</sup> May 2026