Luttons Parish Council

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An Ordinary Meeting of Luttons Parish Council was held on **Wednesday 2nd September 2026** in the Village Hall, Kirby Grindalythe.

Present: Cllrs Pearce (Chair), Bell (Vice-Chair), Dowgill and Hughes
The Clerk
1 member of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2026.36 **Chair's Welcome**
Cllr Pearce welcomed everyone to the Meeting.

2026.37 **Apologies**
Apologies had been received from Cllrs Ogden and Wane, which were agreed and approved.

2026.38 **Declarations of Interest**
(a) There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
(b) There were no Grants of Dispensation

2026.39 **Public Participation**
There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

2026.40 **Minutes**
(a) RESOLVED: The Minutes of the Ordinary Meeting held on Wednesday 1st July were agreed to be a true and accurate record of that Meeting and were signed by Cllr Pearce
(b) *To review each of the Action Points from the Minutes of the July Meeting*
- the information on the law regarding dog fouling on Public Access Land is still to be added to the Parish Council website
ACTION: Clerk to add this information to the website as soon as possible
- The paint and preservative for the maintenance of outdoor assets owned by the Parish Council has been purchased, invoices have been provided and repayments made
- the payment to renew the Parish Council's insurance policy has been made
- the Clerk has submitted the Parish Council's comment in respect of the September Cottage planning application (ZE25/01299/OUT) onto the NYC Planning Portal
- updates and enhancements to the Asset Register are ongoing
- the change of Primary User at HSBC has been completed, making it possible to open a Savings Account is desired
- an item has been added to the Agenda for this Meeting to receive the responses to the "Speeding in the Parish" questionnaire and to consider any next steps

Initials:

2026.41 **Finance**

(a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Dowgill and Pearce

(b) The Schedule of Payments was reviewed and approved by Cllrs Dowgill and Pearce

Clear Councils	Insurance Renewal 2026-27	£724.84
HMRC	Clerk's PAYE (April / May / June)	(Redacted)
S. Bell	Repayment for Railings Paint	£60.12
S. Bell	Repayment for Roof Preservative	£49.96
S. Bell	Repayment for Metal Paint	£82.52
ICO	Registration Fee 2026-27	£47.00
Clerk	Clerk's Salary (July)	(Redacted)
Clerk	Clerk's Working From Home Allowance (July)	£26.00
Clerk	Clerk's Salary (August)	(Redacted)
Clerk	Clerk's Working From Home Allowance (August)	£26.00

2026.42 **Planning**

The Decision Notice approving the below Planning Application was received;

ZE26/00503/HOUSE
High Wold Barn, Croome Dale Lane, East Lutton, North Yorkshire YO17 8TG
Proposed single storey glazed link extension, alteration of size of first floor door and standing balcony railing, and glazing in former entrance

2026.43 **Speeding in the Parish**

To review the responses to the questionnaire regarding speeding in the parish and to agree any next steps.

176 questionnaires had been delivered
27 responses have been received
17 respondents expressed a concern about speeding whilst 10 expressed no concern
14 respondents were prepared to pay towards an increase in the Precept and 13 were not
3 respondents were prepared to volunteer to be part of a team to take things forward

RESOLVED: The Parish Council will provide residents with information about how to report speeding issues to the Police, and would support the creation of a Community Speed Watch group, however the Parish Council has not received a clear mandate from the Parish to move forward with the purchase and installation of equipment or measures to monitor or deter speeding vehicles.

2026.44 **Environment Report**

To receive the Environmental Report and to discuss any identified issues.
(Please also see the full Environmental Report available on the Parish Council website)

- Item 7 – Grass Cutting
  A second cut of the grass verges will be arranged to make these areas tidy before winter
  ACTION: Cllr Bell to liaise with the contractor regarding timing and availability
- Item 13 – Wildflower Area
  As the end of the season approaches, a volunteer session will be arranged to strim the area and to rake up the cut matter
  ACTION: Cllr Pearce to seek volunteers from those who receive the Environmental Report and to arrange a date for the volunteer session

Initials:

2026.45 **Helperthorpe Village Green Drainage**

To consider a request from a resident to clear drainage channels on Helperthorpe Village Green to reduce the potential for flooding of nearby properties.

NOTE: Prior to the Meeting, Cllr Pearce had circulated to Members details of the resident's request together with a number of photographs of the Village Green.

ACTION: Cllr Pearce to contact North Yorkshire Council to establish which aspects of the required works might fall under their remit and which aspects will need to be arranged and funded by the Parish Council.

2026.46 **Savings Account**

To agree the opening of a Savings Account with HSBC to garner interest on General Reserves and on any Earmarked Reserves.

RESOLVED: The opening of an Instant Access Savings Account with HSBC was proposed by Cllr Pearce, seconded by Cllr Dowgill with all in favour.

ACTION: Clerk to arrange the opening of the above account.

2026.47 **Parish Councillor Vacancy**

There was no update on the current vacancy, and advertising will continue on the Parish Council website and by word of mouth. Anyone interested in joining the Parish Council is very welcome to contact the Clerk (Clerk@LuttonsParishCouncil.gov.uk) or any Councillor.

2026.48 **Waste Bin – East Lutton**

To consider the installation and maintenance of an additional waste bin in East Lutton..

The provision of an additional waste bin was proposed by Cllr Pearce, seconded by Cllr Dowgill with all in favour. A suitable location will be agreed prior to installation.

ACTION: Cllr Pearce to request the bin from NYC, with an invoice sent to the Clerk.

2026.49 **Date of next Meeting**

(a) RESOLVED: The next Ordinary Meeting will be held on **Wednesday 4th November 2026** at **7:00pm**.
NOTE: The venue for the November Meeting will be confirmed nearer the time

(b) *To note any items for inclusion on the Agenda for the November Meeting*
ACTION: Clerk to receive motions for inclusion and add them to the Agenda

The Meeting closed at 8:20pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

_____ Date: Wednesday 4th November 2026

Cllr Martin Pearce, Chair of Luttons Parish Council