Luttons Parish Council

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An Ordinary Meeting of Luttons Parish Council was held on **Wednesday 4th November 2026** in the Village Hall, Kirby Grindalythe.

Present: Cllrs Pearce (Chair), Bell (Vice-Chair), Dowgill, Hughes and Ogden
The Clerk
Cllr Ismail Ahmed
1 member of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2026.50 **Chair's Welcome**
Cllr Pearce welcomed everyone to the Meeting.

2026.51 **Apologies**
Apologies had been received from Cllr Wane, which were agreed and approved.

2026.52 **Declarations of Interest**
(a) Cllr Ogden declared a Non-Pecuniary Interest in the first Planning Application under Agenda Item 2026.57 (26/06424/TPO)
(b) There were no Grants of Dispensation

2026.53 **Public Participation**
Cllr Ahmed introduced himself to the Parish Council and advised that he had been selected to stand in the May 2027 elections in place of the retiring Janet Sanderson. Cllr Ahmed had attended a good number of other Parish Council Meetings during the preceding weeks, and was interested to hear about any challenges being faced in Luttons Parish.

2026.54 **Minutes**
(a) The Minutes of the Ordinary Meeting held on Wednesday 2nd September 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Pearce
(b) *To review each of the Action Points from the Minutes of the September Meeting*
- the Clerk had added information on the law regarding dog fouling on Public Access Land to the Parish Council website
- Cllr Bell had arranged for the contractor to undertake a second cut of the grass across the Parish, which is due to take place in the coming days
- Cllr Pearce and two volunteers had strimmed and hand-weeded the Wildflower Area
- Cllr Pearce had contacted NYC regarding the drainage on Helperthorpe Village Green (see 2026.59 below)
- the Clerk had arranged the opening of a Savings Account and had added an Item to the Agenda for this Meeting to agree a transfer to the new account
- Cllr Pearce had obtained further information regarding the new waste bin for East Lutton (see 2026.61 below)

Initials:

2026.55 **Finance**

(a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Dowgill and Pearce

(b) The Schedule of Payments was reviewed and approved by Cllrs Dowgill and Pearce

Kirby Grindalythe VH	Village Hall Hire (September)	£20.00
Clerk	Clerk's Salary (September)	(Redacted)
Clerk	Clerk's WFH Allowance (September)	£26.00
G. Drabble	Painting Services	£412.50
S. Bell	Repayment for Metal Paint	£21.24
HMRC	Clerk's PAYE (July / August / September)	(Redacted)
Clerk	Clerk's Salary (October)	(Redacted)
Clerk	Clerk's Working From Home Allowance (October)	£26.00

(c) *To agree a transfer from the Current Account to the Savings Account*
RESOLVED: Cllr Pearce proposed a transfer of £5,000 from the Current Account to the Savings Account. Seconded by Cllr Dowgill. All in favour
ACTION: Clerk to process the transfer as soon as possible

2026.56 **Precept**

To discuss and agree the Precept for the 2027-28 financial year.
RESOLVED: Cllr Pearce proposed an increase in the Precept for the 2027-28 financial year from £8,250 to £8,600. Seconded by Cllr Bell. All in favour.
NOTE: The additional £350 is an increase of 4.24% and is intended to offset the expected inflation-led increase in fixed costs such as salary, insurance and expenditure on contractors.

2026.57 **Planning**

To consider the below Planning Applications;

26/06424/TPO
The Elms, Back Lane, West Lutton, North Yorkshire YO17 8TF
1 No. Sycamore Tree (T1) Crown lift all round to 6m, reduce limbs to west by up to 1.5m, crown clean to remove major dead wood, crossing and rubbing limbs by thinning up to 10% within Tree Preservation Order 87/1986
NOTE: Cllr Ogden had declared a Non-Pecuniary Interest under 2026.52 (a) and did not take part in the discussion or resolution for the above Planning Application
RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position

ZE26/00795/MFUL
Slack Farm, Pasture Road, Weaverthorpe, North Yorkshire YO17 8EU
Erection of 2no. linked livestock buildings for pig breeding together with associated infrastructure
RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position

ACTION: Clerk to submit the above comments on the NYC Planning Portal

To receive the Decision Notice for the below Planning Applications;

ZE26/00679/HOUSE
Birches, Malton Lane, West Lutton, North Yorkshire YO17 8TA
Proposed conversion of garage to annex

Initials:

ZE25/01299/OUT
September Cottage, Sheepwalk Lane, West Lutton, North Yorkshire YO17 8TA
Outline planning application for the erection of 2no. dwellings following removal of existing dwelling with access considered. Details of appearance landscaping, layout and scale are reserved for a later date

The Clerk noted the approval of the above Planning Applications.

2026.58 **Environment Report**

To receive the Environmental Report and to discuss any identified issues.
(Please also see the full Environmental Report available on the Parish Council website)

- Item 7 – Grass Cutting
  RESOLVED: Cllr Bell proposed a budget of £200 for a second round of strimming across the Parish. Seconded by Cllr Pearce. All in favour
  ACTION: Cllr Bell to liaise with the Parish Lengthsman regarding timing and availability
- Item 13 – Wildflower Area
  RESOLVED: It was agreed that the Wildflower Area would remain at the current size so that a second growing season may be observed before deciding whether to enlarge the area

2026.59 **Helperthorpe Village Green Drainage**

(a) *To receive any updates following the request from a resident to clear drainage channels on Helperthorpe Village Green to reduce the potential for flooding of nearby properties*
Cllr Pearce advised that responsibility lay with the Parish Council to lower the level of the stream bed in the Gypsey Race so that the outlets from the drains which run beneath Helperthorpe Village Green are exposed. When those works have been completed, NYC will add the clearance of the gullies and drains onto their roster and would expect their works to be completed in approximately 8-10 weeks from that point
RESOLVED: Cllr Pearce proposed that a quotation of £750 + VAT from A. E. Smith (Kilham) Ltd to lower the stream bed is accepted and instructions given to commence works. Seconded by Cllr Dowgill. All in favour
ACTION: Cllr Pearce to instruct the contractor to proceed when available

(b) *To consider a draft contract for grass cutting of the Village Green in 2027*
A number of expressions of interest have been received, and a Model Contract is being prepared by Cllr Pearce.
ACTION: Cllr Pearce to incorporate suggested points into the Model Contract and circulate to Members for review
ACTION: Clerk to add this Item to the Agenda for the January Meeting for approval prior to being distributed to those who have expressed an interested in the work

2026.60 **Parish Councillor Vacancy**

To receive any updates on the current vacancy, and to consider a letter to all residents to raise awareness of the vacancy.
RESOLVED: This item was deferred until the March Meeting as it was agreed that the letter would be more effective if it is delivered closer to the elections in May 2027.
Anyone who is interested in joining the Parish Council is very welcome to contact the Clerk (Clerk@LuttonsParishCouncil.gov.uk) or any Councillor.
ACTION: Clerk to add this Item to the Agenda for the March Meeting.

Initials:

2026.61 **Waste Bin – East Lutton**

To receive any updates on the installation of an additional waste bin in East Lutton.

Cllr Pearce advised that the location for the new waste bin would be to the right of the post box and in front of the noticeboard.

The total cost of the project (waste bin, post and concrete) would be approximately £125.00

RESOLVED: Cllr Bell proposed that the project be approved with the above costings. Seconded by Cllr Dowgill. All in favour.

ACTION: Cllr Pearce to request the bin from NYC, with an invoice sent to the Clerk, and to arrange its installation.

2026.62 **Date of next Meeting**

(a) RESOLVED: The next Ordinary Meeting will be held on **Wednesday 6th January 2027** at **7:00pm**.
NOTE: The venue for the January Meeting will be confirmed nearer the time

(b) *To note any items for inclusion on the Agenda for the January Meeting*
ACTION: Clerk to receive motions for inclusion and add them to the Agenda

The Meeting closed at 8:20pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

_____ Date: Wednesday 6th January 2027

Cllr Martin Pearce, Chair of Luttons Parish Council

DRAFT